# 个人信息登记表

**编号：**

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| **姓名** |  | | **性别** | |  | | **民族** | |  | **照片** |
| **籍贯** |  | | **出生日期** | |  | | **政治面貌** | |  |
| **毕业院校** |  | | **学历学位** | |  | | **毕业时间** | |  |
| **所学专业** |  | | **工作时间** | |  | | **健康状况** | |  |
| **公民身份号码** | |  | | | | | | | | |
| **拟申报岗位** | |  | | | | | | | | |
| **家庭电话** | |  | | | | | | | | |
| **居住地址** | |  | | | | | | | | |
| **紧急联系人** | |  | | **与本人**  **关系** | |  | | **电话** |  | |
| **户口所在地** | | 省 市 | | | | | | | | |
| **教育培训**  **经历** | | **起止时间** | | | **学校或培训机构** | | | | **专业及所获证书** | |
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| **工作经历** | | **起止时间** | | | **工作单位** | | **职务** | | **主要工作** | **离职原因** |
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| **奖惩情况** | |  | | | | | | | | |
| **家庭情况** | | **姓名** | | | **工作单位及职务** | | | | **关系** | **联系电话** |
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| **是否为公司员工介绍** | | | □是 □否 | | | | **介绍人** | |  | |
| 是否有亲属、同学或朋友在本公司任职？如有，请如实说明该员工姓名、部门、职位以及与您的关系。  □无 □有，请说明： | | | | | | | | | | |
| **本人擅长领域/特长/兴趣** | |  | | | | | | | | |
| **自我综合**  **评价** | |  | | | | | | | | |
| 本人承诺：上述所填资料与事实相符。如所填资料有虚假，同意视为本人不符合公司的录用条件，本人承担由此产生的一切后果。  签名：  年 月 日 | | | | | | | | | | |